MINUTES
ANNUAL MEETING OF THE PARISH COUNCIL
Held in Stoulton Village Hall on May 19th 2022 at 8:30pm

Present: Cllr P. Haywood –Vice Chair
Cllr A. Morris
Cllr W. Edwards
Cllr S. Morris
Cllr A. Walker

In Attendance: Clerk
Member of Public: 0

1)

a) Election of a Chairman – Cllr A. Morris was elected unanimously to the post of Chair. The Declaration of Acceptance to be signed.

b) Election of a Vice Chairman – Cllr Paul Hayward was elected unanimously to the post of Vice-Chair. The Declaration of Acceptance to be signed.

PUBLIC QUESTION TIME

2) Apologies – Cllr G. Tunnell on holiday.

3) Declaration of Interest - Disclosable Pecuniary Interest – none. Other Disclosable Interest – none recorded.

4) **Grants for Dispensation** – none requested

5) To approve the Minutes

The minutes of the Annual Meeting of the Parish Council held 2021 and the minutes of the Ordinary Parish Council Meeting held in March 2022 were approved as true records by the Council.

6) Progress Reports

a) **Clerks Report.**

A busy month sorting end of year accounts, getting them to and from internal audit and sorting end of year paperwork and policies. The Clerk has been liaising with Sandy Marchant and Molly Edwards regarding the conservation report undertaken, she now has all the information to finish compiling the report.
Cllr tunnel is successfully set up on internet banking but at least one more person is required, Clerk to set up Cllr Morris.
The £100 Jubilee grant from Wychavon has been received and it was decided by all Cllrs to donate this to the Stoulton Village Hall to spend on a Jubilee themed coffee morning at the start of June.

b) **District Councillor**- See report in Parish Meeting minutes

c) **County Councillor** – See report in Parish Meeting minutes

7) The following were approved:

Standing Orders
Financial Regulations
Code of Conduct
Risk Assessment

8) Highways –

Cllr Morris asked the Clerk to contact Highways and raise again the issue of maintenance and adequate provision the footpaths and cycle paths through Stoulton to the Parkway Station.

9) **Lengthsman** –

Cllr Morris stated that the there was growth on the crossroads coming from Wadborough and turning right- Clerk to request the lengthsman cuts back.
All Cllrs confirmed the lengthsman pay as £12.50 per hour for the year, as proposed by Cllr Haywood and seconded by Cllr Morris.

10) Finance

a) The following payments were approved

Brian Arrowsmith	Lengthsman Jan	£144.00	Paid bacs 14/04/22
Brian Arrowsmith	Lengthsman Feb	£102.00	Paid bacs 13/04/22
Brian Arrowsmith	Lengthsman March	£144.00	Cheque 000925
Lisa Cope	Salary	£597.78	Cheque 000926
HMRC	Lisa Cope Tax	£149.20	Cheque 000927
Lisa Cope	Expenses	£82.63	Cheque 000928
ROSPA	Playground inspection	£92.40	Cheque 000929
New Farm Grounds	Grass cutting March	£195.53	Cheque 000930
ICO	Data protection fee	£40.00	Cheque 000931
Worcestershire CALC	Subscription fee	£302.97	Cheque 000932
New Farm Grounds	Grass cutting April	£391.06	Cheque 000933
Brian Arrowsmith	Lengthsman April	£144.00	Cheque 000934
Stoulton Village Hall	Jubilee grant	£100.00	Cheque 000935

b) The Certificate of exemption 2021/22 was approved

c) The Internal Audit 2021/22 was approved

d) The Year End Accounts 2021/22 were approved

e) AGAR Section 1 2021/22 was approved

f) AGAR Section 2 2021/22 was approved

g) The dates for the Period of Exercise of Public Rights were approved

11) **Correspondence –**

Clerk presented the Police report from Julie Pardoe

Clerk shared response from MP Nigel Huddleston

12) **Councillors Reports**

Nothing to report

13) Date of Next Meeting - The next Ordinary Meeting of the Parish Council will be on July 14th 2022 7:00pm start at Stoulton Village Hall

…….. Signed – Chairman